



# COMMUNITY PLANNER

## Red River Planning District

The **Red River Planning District (RRPD)** located in East St. Paul, MB has an exciting opportunity for an enthusiastic Community Planner to join our dynamic team. This permanent position is well suited to an individual who is looking to advance their career in community planning and gain hands-on experience in a thriving and supportive workplace.

The Planning District is characterized by high population growth levels and a diversity of development activity and issues within the region's suburban neighbourhoods, urban and town centres, resort areas, extensive agricultural lands, and various business/industrial parks.

The Community Planner is responsible to evaluate development applications, as well as acting as a resource to the public, other staff and member municipalities in regards to planning and development matters. Duties include:

- Coordination of all aspects of land development approval processes including subdivisions, zoning variances, conditional uses, and amendments to the area development plans, secondary plans and respective zoning by-laws
- Acting as the key point of contact for a wide diversity of planning related public inquiries

Applicants must have excellent interpersonal and communication skills; a demonstrated ability to communicate effectively with staff, developers and the general public; and a practical, flexible and purpose-driven approach to problem-solving in addition to the following:

- Five to ten years' experience in community planning and development in a municipal government context is preferred. Equivalent experience will be considered
- A minimum of a graduate degree in urban and regional planning or related field
- Membership, or eligibility for membership, with the Canadian Institute of Planners
- Comprehensive understanding of land development processes
- Knowledge and experience administering and enforcing development plans and municipal zoning by-laws and associated processes and approvals
- Commitment to exceptional customer service
- Proven ability to function in a fast-paced environment, managing a diversity of tasks and meet multiple deadlines with limited supervision

**The Red River Planning District offers:**

- Competitive wages
- Comprehensive benefits package
- Staff Development opportunities and funding
- Flexible work environment

Interested candidates should submit a cover letter and detailed resume, including three references, marked **Community Planner**. The position will remain open until a suitable candidate is found.

**Jane Pepper**  
**Executive Assistant**  
**Red River Planning District**  
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***Thank you to all who apply, however, only those candidates selected for interviews will be contacted.***