

## PROJECT UPDATE MEMO

**DATE:** April 6, 2018  
**TO:** RRPD Board  
**FROM:** Derek Eno MCIP, RPP  
**PROJECT:** RRPD Development Plan Update  
- Project Update Memo #12

RRPD DEVELOPMENT PLAN UPDATE PROJECT COMPONENTS			
Component 1	Component 2	Component 3	Component 4
Project Start-Up	Background Research	Update Development Plan	Adoption of Development Plan
<i>May - June 2017</i>	<i>July - May 2017 / 2018</i>	<i>June - July 2018</i>	<i>August - September 2018</i>

**REPORTING PERIOD:** March 12<sup>th</sup>, 2018 to April 6<sup>th</sup>, 2018  
**CURRENT STAGE OF PROJECT:** Component 2 (Background Research)

### Past Month Accomplishments:

- Follow-up meetings with all of the RRPD member municipalities to:
  - o Identify additional refinements to the Background Report.
  - o Review requests from the municipality to remove, refine, or add Development Plan policy.
  - o Review requests from local stakeholders to re-designate land.
  - o The following meetings have been completed:
    - RM of St. Clements (March 13, 2018)
    - City of Selkirk (March 15, 2018)
    - RM of West St. Paul (April 3, 2018)
    - RM of St. Andrews (April 4, 2018)

- Started refinements to the Background Report, as identified from the Information Session, and meetings with each municipality.
- Provided RRPD municipalities with digital copy of completed background documents / deliverables, and, posted on RRPD website.
  - Drinking Water Plan.
  - Wastewater Management Plan.
  - Supply and Demand Market Analysis.
- Started preparation for open house to present the Background Report findings.
  - Developed templates for information display boards.
- The Senior Community Planner assisted with current planning applications, and has been assigned to manage planning applications for a member municipality, due to a staff vacancy.
  - Note: Assisting with current planning applications may result in a loss of productive days for the Development Plan Update project. The extent of the impact due to loss of time isn't known at this time.

#### **Next Month Tasks:**

- Complete follow-up meetings with remaining RRPD member municipalities
  - RM of East St. Paul
  - Village of Dunnottar
- Complete refinements to the Background Report, as identified from the Information Session, and meetings with each municipality.
- Provide RRPD Board and member municipalities with a refined copy of the Background Report.