

Application Checklist

Before submitting your required application, please confirm you have the following items:

- Completed Application Form, which includes the following:
 - Owner's Name and Mailing address/contact information
 - Current Status of Title (dated within 30 days of application)
 - Tax Roll Number /Civic Address and/or Legal Description
 - Letter of Authorization
 - Site Plan
 - Plan Review Fee
 - Two-sets of construction drawings (Engineer's seal may be required)

Do I require any other permits or approvals?

- Developer's approval may be required dependant on the area of construction.
- Manitoba Department of Infrastructure and Transportation approval is required if any structure or use is located within a highway control corridor or intersection circle; and, for any planting within 50 feet of a Provincial Road or Highway Right-of-Way.
- A Geotechnical Report will be required when construction occurs within 350 feet of the Red River, Lake Winnipeg, or a tributary.
- Other permits or approvals may be required. Please discuss your proposal with RRPD staff for more information.

Don't forget to call before you dig:



Manitoba Hydro 1-888-624-9376
MTS (204) 941-7267
Shaw 1-866-344-7429

WEB: www.callb4udig.mb.ca

All fees and information are subject to change without notice, and should be verified by the Red River Planning District Office.

RED RIVER PLANNING DISTRICT

MAIN OFFICE: 806-A MANITOBA AVENUE
SELKIRK, MB
R1A 2H4
PH: (204) 482-3717
TF: (800) 876-5831
FX: (204) 482-3799

Method of payment: Cash, debit or cheque,
payable to Red River Planning District.



E-MAIL: info@rrpd.ca

WEBSITE: www.redriverplanning.com

This Pamphlet provides general guidance only. For definitive requirements and procedures, please consult *The Planning Act*, the National Building Code, the Development Plan, the respective Secondary Plan, Zoning By-Law, Building By-Law and/or any other applicable By-Law, Agreement, or other piece of applicable legislation.

Please contact the Red River Planning District for further information or to make an application.

Date Revised: June 8, 2016

SMALL TENTS AND CANOPIES



 **RED RIVER**
PLANNING DISTRICT

PLANNING AND DEVELOPMENT SERVICES
SELKIRK • ST. CLEMENTS • ST. ANDREWS
EAST ST. PAUL • WEST ST. PAUL • DUNNOTTAR

Do I require a permit to place a small tent or canopy on my property?

Tent and Canopy structures are regulated by the Manitoba Building Code. Normally structures over 120 sq. ft. require a building permit. In the Village of Dunnottar, structures over 100 sq. ft. require a permit. In the R.M. of East St. Paul, structures over 107 sq. ft. require a permit.

Exceptions to this Manitoba Building Code requirement are noted below.

Regardless of size, small tents and canopies must conform to regulating Zoning and Building By-Laws. This means that structures must be set back a minimum amount of distance from other structures and property lines depending on your property's zoning. If you provide our office with your Municipality and your tax roll number, we can provide you with your Zoning setback information.

If the Tent or Canopy is over 592 Sq. Ft. normally an engineer's stamp is required to ensure the structure will withstand wind and snow loads and is properly anchored to the ground.

What if the tent is for a special event, such as a wedding, on our property?

Please refer to the Temporary Structures and Uses Brochure for information.

What if the small tent or canopy is seasonal, being erected each spring and taken down each autumn?

A temporary placement permit may be required.



TYPICAL SITE PLAN

