

## VARIANCE APPLICATION

REQUIRED DOCUMENTATION: 1. Letter of Intent    2. Site Plan    3. Current copy of title (within 30 days)

### SECTION 1 – TO BE COMPLETED BY APPLICANT/ HOMEOWNER

Property Information: Roll No.(s) \_\_\_\_\_ Municipality \_\_\_\_\_

Applicant(s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

**OWNER'S SIGNATURE**    **\*\*Application form must be signed by all owners listed on the title\*\***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I/We hereby certify that the information provided on this form and attachments hereto, to the best of my knowledge is a true statement of facts concerning this application.

### SECTION 2 – OFFICE USE ONLY

Lot/Parcel No. \_\_\_\_\_ River Lot \_\_\_\_\_ ZONE \_\_\_\_\_  
Block No. \_\_\_\_\_ Plan No. \_\_\_\_\_  
Plan No \_\_\_\_\_ Sec/Twp/Range \_\_\_\_\_

**Civic Address:** \_\_\_\_\_

**By-Law #** \_\_\_\_\_ **Existing:** \_\_\_\_\_

Part: Table \_\_\_\_\_

Section: \_\_\_\_\_

**PLANNING ACT**    **Proposed:** \_\_\_\_\_

Section: \_\_\_\_\_

TYPE OF VARIANCE	FEE	GST	SUBTOTAL	QUANTITY	TOTAL
Residential – SFD, 2-Family, Secondary Suites & Residential Accessories	600.00	30.00	630.00		
Subdivision – Density and/or Lot Dimensions	1,225.00	61.25	1,286.25		
Any Other	1,530.00	76.50	1,606.50		
In-house Variance	360.00	18.00	378.00		
2 <sup>nd</sup> and each additional Variance at the same site	200.00	10.00	210.00		
Variation Order Extension	235.00	11.75	246.75		
Variation Order Amendment	600.00	30.00	630.00		

**TOTAL**

Date Application Received: \_\_\_\_\_ Receipt # \_\_\_\_\_

File No. \_\_\_\_\_