

PROJECT UPDATE MEMO

DATE: September 7, 2018

TO: RRPD Board

FROM: Derek Eno MCIP, RPP

PROJECT: **RRPD Development Plan Update**
- Project Update Memo #17

RRPD DEVELOPMENT PLAN UPDATE PROJECT COMPONENTS			
Component 1	Component 2	Component 3	Component 4
Project Start-Up	Background Research	Update Development Plan	Adoption of Development Plan
<i>May - June 2017</i>	<i>July - May 2017 / 2018</i>	<i>June - July 2018</i>	<i>August - September 2018</i>

REPORTING PERIOD: August 6th to September 7th, 2018

CURRENT STAGE OF PROJECT: Component 3 (Update Development Plan)

Past Month Accomplishments:

- Submitted final draft of Background Report to the RRPD Board.
- During the month of August project staff assigned to the Development Plan Update took time off for summer vacation, and when in the office filled in for other RRPD staff who were on summer vacation.
 - Tasks included: processing of planning applications, building permits, and attendance at municipal public hearings.

Next Month Tasks:

- Continue work on Component 3 of the project (Update of Development Plan), by refining document format, policy text and policy maps.