

PROJECT UPDATE MEMO

DATE: January 5, 2018
TO: RRPD Board
FROM: Derek Eno MCIP, RPP
PROJECT: RRPD Development Plan Update
- Project Update Memo #9

RRPD DEVELOPMENT PLAN UPDATE PROJECT COMPONENTS			
Component 1	Component 2	Component 3	Component 4
Project Start-Up	Background Research	Update Development Plan	Adoption of Development Plan
<i>May - June 2017</i>	<i>July - February 2017/2018</i>	<i>March - April 2018</i>	<i>May - June 2018</i>

REPORTING PERIOD: December 4th, 2017 to January 5th, 2018
CURRENT STAGE OF PROJECT: Component 2 (Background Research)

Past Month Accomplishments:

- Continued with research and analysis related to Component 2 (Background Research) of the project, specifically for the drafting of a background report.
- Continue formatting of the background report document.
- Completed submissions (reports) for Manitoba Municipal Board Hearings related to current subdivision application files as a result from a Community Planner on leave.
- Attendance at a Manitoba Municipal Board Hearing related to a current subdivision application file in East St. Paul as a result from a Community Planner on leave.

Next Month Tasks:

- Complete research and analysis, and writing related to Component 2 (Background Research) of the project, specifically for the drafting of a background report.
- Complete formatting of the background report document.
- Assistance with current planning application files as a result from a Community Planner on extended vacation and another Community Planner leaving the Planning District.
 - Note: Assisting with current planning applications due to the loss or absence of staff will result in a loss of productive person days for the Development Plan Update project. The extent of the impact due to this loss of time isn't known at this time.
- Schedule and preparing a joint “information session” to present the Background Report findings to the RRPD Board and member municipalities (administration and Council).
 - Note: The joint information session is scheduled for Wednesday February 28th 2018, starting at 5:30pm at the RRPD multi-purpose room. Invitations will be emailed shortly.