

## PROJECT UPDATE MEMO

**DATE:** August 4, 2017

**TO:** RRPD Board

**FROM:** Derek Eno MCIP, RPP

**PROJECT:** RRPD Development Plan Update  
- Project Update Memo #4

<b>RRPD DEVELOPMENT PLAN UPDATE PROJECT COMPONENTS</b>			
Component 1	Component 2	Component 3	Component 4
Project Start-Up	Background Research	Update Development Plan	Adoption of Development Plan

**REPORTING PERIOD:** July 10<sup>th</sup> - August 4<sup>th</sup>, 2017

**CURRENT STAGE OF PROJECT:** Component 2 – Background Research

**Past Month Accomplishments:**

- Continued with research and analysis related to Component 2 (Background Research) of the project, specifically for the drafting of a background report.
- Continued Initial discussions with RRPD member municipalities.
  - o Village of Dunnottar (July 19)
  - o RM of West St. Paul (July 25)
- RRPD participated in municipal open houses, in part to inform stakeholder of the Development Plan project.
  - o Village of Dunnottar (various dates in July 2017).
- Continue public consultation scope of work
  - o Developed first newsletter.

- Updated website with additional information (newsletter & project update memos)

**Next Month Tasks:**

- Continue with research and analysis related to Component 2 (Background Research) of the project, specifically for the drafting of a background report.
- Continue Initial discussions with RRPD member municipalities.
  - City of Selkirk (scheduled)

*Note: Some project staff will be away on summer vacation during August. However, this has already been accounted for when planning the overall project timeline.*